

## REGION I GOVERNING BOARD

March 15, 2023

### Region 1 Behavioral Health Authority, Scottsbluff, Nebraska

#### MINUTES

1. Call to Order: Susanna Batterman called the meeting to order at 3:40 p.m.
2. Pledge of Allegiance
3. Introduction: Introductions were presented with the new Banner County Commissioner Laif Anderson.
4. Roll Call: Roll was called with the following Board Members:

Susanna Batterman	(Morrill County)	Present
William Klingman	(Deuel County)	Present
Steve Burke	(Box Butte County)	Present
Ken Meyer	(Scotts Bluff County)	Present
Bruce Messersmith	(Sheridan County)	Present
Laif Anderson	(Banner County)	Present
Vic Rivera	(Dawes County)	Absent
Terry Krauter	(Garden County)	Absent
Darrell Johnson	(Cheyenne County)	Absent
Carl Stander	(Kimball County)	Absent
Hal Downer	(Sioux County)	Absent

Also, in attendance were: Holly Brandt, Regional Administrator; Jennifer Kriha, Fiscal Director; and Irene Guerrero, Region 1 Administrative Assistant;

5. Approve Agenda (Motion)  
Motion to approve agenda as presented was made by Bill Klingman with a second by Bruce Messersmith. All board members voting aye. Motion carried.
6. Approve February Agenda (Motion)  
Motion to approve February agenda as presented was made by Bruce Messersmith with a second by Bill Klingman. All board members voting aye. Motion carried.
7. Approve January 2023 Meeting Minutes (Motion)  
Motion to approve January 2023 meeting minutes made by Bill Klingman with a second by Ken Meyer. All other board members voting aye. Motion carried.
8. Approve February 2023 Meeting Minutes (Motion)  
Motion to approve February 2023 meeting minutes made by Ken Meyer with a second by Bill Klingman. Board member Bruce Messersmith voted to abstain. All other board members voting aye. Motion carried.

9. Annual Meeting (Motion)

a. Election of Officers

- i. Chair - Motion made by Bill Klingman to nominate Susanna Batterman as Chair, with a second by Ken Meyer. Motion ceased with all board members voting aye. Motion passed
- ii. Vice Chair - Motion made by Ken Meyer to nominate Bill Klingman as Vice-Chair, with a second by Bruce Messersmith. Motion ceased with all board members voting aye. Motion passed
- iii. Secretary / Treasurer - Motion made by Bill Klingman to nominate Bruce Messersmith as Secretary/Treasurer, with a second by Steve Burke. Motion ceased with all board members voting aye. Motion passed
- iv. Establishing Executive Committee – Motion made by Ken Meyer to elect the 3 elected officers as the Executive committee; Susanna Batterman, Bill Klingman and Bruce Messersmith. Motion ceased with all board members voting aye. Motion passed

b. Appointments

- i. Regional Administrator – Motion made by Bill Klingman to retain Holly Brandt as Regional Administrator with a second by Ken Meyer. Motion ceased with all board members voting aye.
- ii. Fiscal Director - Motion made by Bruce Messersmith to retain Jennifer Kriha as Fiscal Director with a second by Ken Meyer. Motion ceased with all board members voting aye.

10. Review By-Laws 2<sup>nd</sup> Reading (Motion)

Annual reading of the Regional Governing Board By-laws. This was the second reading of the By-Laws with no changes made. Motion made by Ken Meyer to accept the 2<sup>nd</sup> reading of By-Laws with a second by Bruce Messersmith. All board members voting aye. Motion carried.

11. CARF Survey Update (Informational)

Holly Brandt gave an update on the CARF survey (Commission on the Accreditation of Rehabilitative Facilities)

- This was completed on February 2 & 3, 2023
  - Region 1 passed and has been accredited for another 3 years.
  - 3 recommendations with none for PPP
    1. Code of Ethics – add more timeframes for Ethics Complaint investigations
    2. Workforce Development – incorporate individual performance reviews and appraisals
    3. Succession Plans – add management to succession plans

12. Director's Report (Informational)

Holly Brandt presented her report to the board. Holly informed them of the meetings she has attended and the school board meetings Bailey Kling attended. Budget will be submitted by Jennifer Kriha by end of week.

13. Financials (Motion)

A. Emergency Psych Observation Shift. Jennifer Kriha presented to the board to shift funds to different services. Approval was need by board. Motion to approve shift was made by Bruce Messersmith with a second by Bill Klingman. All board members voting aye. Motion carried.

\*\*\* The Regional Governing board approves financials (items 13B-13D) in one motion\*\*\*

B.C. D. (Motion) Region 1 Income Statements; Accts Payable & Open Invoices; Check Registers Both January and February 2023 were reviewed and presented to the board. Motion made by Ken Meyer to approve financials with a second by Bruce Messersmith. All board members voting aye. Motion carried.

E. Region 1 Bank Balances/Balance Sheet (Informational) – Jennifer Kriha reviewed the January and February, 2023, bank balances and balance sheet.

14. Questions, Comments by Non-Members

15. Adjourn – meeting was adjourned at 4:18 p.m.

Respectfully submitted by:



Irene Guerrero, Region 1 Administrative Assistant

Date: 5-11-2023



Bruce Messersmith, Sheridan County Commissioner

Date: 5-11-23

