

## REGION I GOVERNING BOARD

June 15, 2023

### Region 1 Behavioral Health Authority, Scottsbluff, Nebraska

#### MINUTES

1. Call to Order: Susanna Batterman called the meeting to order at 11:30 a.m.
2. Pledge of Allegiance
3. Introduction: DBH Rebekah Willoughby; Network Administrator and Jenise Trautman; Network Specialist, were at Region 1 to conduct PPP/Crisis Response audit. \* left meeting at 11:33 am.

4. Roll Call: Roll was called with the following Board Members:

Susanna Batterman	(Morrill County)	Present
Bruce Messersmith	(Sheridan County)	Present
Vic Rivera	(Dawes County)	Present
Terry Krauter	(Garden County)	Present
Steve Burke	(Box Butte County)	Present *11:42 am
Ken Meyer	(Scotts Bluff County)	Present
Laif Anderson	(Banner County)	Absent
Carl Stander	(Kimball County)	Absent
William Klingman	(Deuel County)	Absent
Darrell Johnson	(Cheyenne County)	Absent
Hal Downer	(Sioux County)	Absent

Also, in attendance were: Holly Brandt, Regional Administrator; Jennifer Kriha, Fiscal Director; Michelle Fries, Office & Disaster Coordinator; and Irene Guerrero, Region 1 Administrative Assistant;

- Dawes County Commissioner Vic Rivera added an agenda item to go into executive session after agenda item 9.

5. Approve Agenda (Motion)

Agenda item was added after item #9 Policies. Agenda item: to go into Executive Session with only board members present (Batterman, Messersmith, Rivera, Krauter, Burke and Meyer). Motion to approve agenda with added item was made by Bruce Messersmith, with a second by Terry Krauter. All board members voting aye. Motion carried.

6. Approve May 2023 Meeting Minutes (Motion)

Motion to approve May 2023 minutes, as presented was made by Ken Meyer, with a second by Terry Krauter. All board members voting aye. Motion carried.

7. Opioid Settlement Funds (Informational)

Holly presented the release of the 1<sup>st</sup> payment from the Opioid monies; Region 1 received payment and will put into the foundation account. Next steps are to get

applications for funds. Once the applications are received, they will be presented to the board for approval.

8. Strategic Plan (Informational)

Michelle Fries presented the Region 1 Strategic Plan. She asked if the commissioners had any input for the plan. The Strategic plan is for 3 years and is a requirement of CARF, It is updated by the Region 1 leadership team (RQIT).

9. Region 1 Policies (Motion)

The following 18 policies were presented to the board for approval: #1002 Code of Ethics, #1008 Corporate Compliance Program, #1027 Financial Management, #2010 Supervision of Personnel, #2042 Professional Develop, #2046 Work Week Timekeeping, #3000 Fire Alarm, #3001 Management Statement-Support of Health & Safety (new policy), #3017 Inclement Weather, #3020 Hazardous & Toxic Substances, #3022 Evacuation of Region 1 Buildings, #4003 Plan of Care (policy name change, formerly Individual Plan), #4004 Intake & Assessment, #4009 Transition and Discharge of Consumers, #4016 Emergency Safety Procedures, #5003 Electronic Transfer of Consumer Records, #5005 Referral Process, #8004 Information Systems Problem Resolution. Motion to approve policies as presented made by Bruce Messersmith, with a second by Steve Burke. All board members voting aye. Motion carried.

\*\*A motion to go into executive session at 12:08 p.m. to discuss Region 1 Flex work schedule was made by Bruce Messersmith, with a second by Vic Rivera. All members voting aye. Motion carried.

\*\*A motion to close executive session at 12:40 p.m. and go back to regular meeting, was made by Bruce Messersmith, with a second Vic Rivera. All members voting aye. Motion carried. No action taken. Add Flex Schedule item to August 2023 meeting agenda.

10. Director's Report (Informational)

Holly Brandt presented her report to the board. Holly informed them of the meetings she has attended and the activities for May Mental Health month. Region staff participated in the Western NE Pioneer's Game. Working on the FY24 contracts, RFP's. The detention entry position has been hired.

11. FY24 Budget (Motion)

Jennifer Kriha presented the FY24 budget; it has been approved by DBH and Tony Green. Jennifer reviewed documents; allocation, provider allocations, RFP's, region & coordination, and PPP summary. Motion to approve FY24 as presented made by Ken Meyer with a second by Terry Krauter. All board members voting aye. Motion carried.

12. Financials (Motion)

A. June 2023 Quarterly Shift:

Jennifer Kriha presented the June 2023 quarterly shift of funds to the board members. Motion to approve shift was made by Steve Burke, with a second by Bruce Messersmith. All board members voting aye. Motion carried.

\*\*\* The Regional Governing board approves financials in one motion (items 12B-12D) \*\*\*

B.C.D. (Motion) Region 1 Income Statements; Accts Payable & Open Invoices and Check Registers for May 2023 were reviewed and presented to the board. Motion made by Bruce Messersmith to approve financials with a second by Terry Krauter. All board members voting aye. Motion carried.

E. Region 1 Bank Balances/Balance Sheet (Informational) – Jennifer Kriha reviewed the May 2023 bank balances and balance sheet.

13. Questions, Comments by Non-Members

14. Adjourn – meeting was adjourned at 1:39 p.m.

15. Next Regional Governing Board scheduled for August 10, 2023.

Respectfully submitted by:

  
Irene Guerrero, Region 1 Administrative Assistant

Date: 8-10-2023

  
Bruce Messersmith, Sheridan County Commissioner

Date: 8-10-2023

