

**REGION I GOVERNING BOARD**  
**January 18, 2018**  
**Region 1 Behavioral Health Authority, Scottsbluff, Nebraska**  
**MINUTES**

Chair, Doug Hashman, called the meeting to order at approximately 10:00 a.m.

**Roll was called and the following Board members were present:**

Bob Post, Banner County  
Sherry Blaha, Scotts Bluff County  
Doug Hashman, Box Butte County  
Bob Radke, Garden County  
Darrell Johnson, Cheyenne County  
Susanna Batterman, Morrill County  
William Klingman, Deuel County  
Daria Faden, Kimball County  
Vic Rivera, Dawes County

**Members absent:**

Jack Andersen, Sheridan County  
Hal Downer, Sioux County

Also present was Barbara Vogel, Region I Regional Administrator; Michelle Fries, PHG Executive Director; Jama Batt, Fiscal Director; Jennifer Kriha, Assistant Fiscal Director; Jolene Fales, PHG Fiscal Coordinator; Lisa Simmons, Region 1 Network Manager; Faith Mills, Region 1 Youth System and Prevention System Manager and Irene Guerrero, Region 1 Administrative Assistant

The meeting agenda was emailed to all members prior to the meeting and was available in the meeting packets.

Strike out/remove item #7 Social Security Withholding and add to the February Agenda.

Suggestion was made by Batterman to move item 9C (PHG Income Statement) to follow item 11A (Executive Session Informational Meeting (regarding restructure/direction of PHG)). Motion was made to move item 9C after executive session by Johnson with a second by Klingman. Voice Vote was made with all members present voting aye. Motion passed.

The minutes to the previous meeting (November 2017) were available in the meeting packets. Batterman suggested that the word "Youth" be added to the minutes (Youth Detention). Michelle Fries had the correction with change of the in the and replace with Inland Marine. Post made a motion to approve the minutes with corrections and a second to approve by Klingman. Voice Vote was made with Post, Blaha, Hashman, Johnson, Klingman, Faden and Rivera voting aye. Batterman and Radke abstained. Motion Passed

**Insurance Policies Renewal (PHG & Region 1):**

Presented by Fries to the board members as informational, document was handed out with data on PHG and Region in the year 2017 had Blue Cross / Blue Shield with what classification there were with employed only, employed spouse, employed child and family and what the average monthly cost was. Sue Wengler worked with Mike Mandolfo out of Omaha and the executive committee review and choice to go with the Aetna policy. There was a decrease over all for both entities.

## **Financial:**

- A. Shift of Funds: Jama Batt presented that per our contract with the Division of Behavioral Health we are allowed 3 shifts of funds, - October, January and April. A shift document identifying areas of either an increase or decrease in funding was provided to the board members in their packets. Shift recommendations were based on 6 months of the provider's utilization. Jama also indicated that providers were given the opportunity to submit their requests to Region 1 regarding the shift. Region 1 was able to accommodate all provider requests that were submitted. A Motion made by Batterman to approve and second made by Klingman. Roll call was made with all members voting aye. Motion passed.
- B. FY19 Budget Allocations & Timelines (March and April Meeting Dates): Jennifer Kriha presented the FY19 budget allocations and timelines for Network Providers. Provider's final budgets are due to Region 1 by March 16<sup>th</sup>. It was recommended that the March RGB meeting be moved from March 15<sup>th</sup> to March 29<sup>th</sup> based on the budget timeline. If there are any revisions that need to be made to the presented budget at the March 29<sup>th</sup> meeting, a meeting will need to be held on April 12<sup>th</sup>. The March 29<sup>th</sup> meeting will be held at 10:00 am and if needed the April 12<sup>th</sup> meeting at noon, with the full intention of not having an April meeting. If needed two budget will be compiled due to the possibility of an allocation reduction. Region's allocation is \$376,283.00 less than last year, due to the Division of Behavioral Health contracting directly with NEPSAC in FY19 for Native American Short Term Residential services for substance use. A Motion made by Hashman to approve the changes and any timelines for the budget and second made by Batterman. Roll call was made with all members voting aye. Motion passed.
- C. PHG Income Statement: This item was moved to follow item 11A.
- D. Region 1 Income Statement: Jama Batt presented the Region 1 income statement for the period ending November 30, 2017 & December 31, 2017. Motion made by Batterman to approve and second made by Radke. Roll call was made with all members voting aye. Motion passed.
- E. Accounts Payable/Checks/Account Balances – Jolene Fales and Jennifer Kriha presented and reviewed the Accounts Payable Check & Balances for 11/01/2017-12/31/2017. Motion made by Johnson to approve accounts payable, checks and account balances a second made by Klingman. Roll call was made with all members voting aye. Motion passed.
- F. Balance Sheet –Presented by Jama Batt as informational. Reviewed 11/30/2017 – 12/31/17 balance sheets.

## **Region 1 Behavioral Health Authority:**

- A. Community Support RFP: Lisa Simmons presented as informational. CS RFP Southern Tier – Funding Amount for this RFP total amount of \$17,500. Of the total amount, \$10,000 will be allocated for service development, \$7,000 in Fee For Services, and \$500 for flex funds. Services are expected to start no later than March 1, 2018 through June 30<sup>th</sup>, 2018. Deadline was set for 01.16.18. As of today we received no response. The Letter of Intent was in the packet.
- B. Regional Governing Board Duties at February Meeting: Presented by Barbara Vogel as informational. Reminder that the election of officers takes place at the February meeting, by-laws were presented in the board members packets. Quorum is needed for the February meeting.
  - 1. Election of Officers
  - 2. Reading of Bylaws
  - 3. Staff Appointments
- C. Legislative Bill 801: Legislative bill 801 developed with ESU 13, Region 1 BHA and Senator Stinner's office relates to certain services to children which will be adopted as the Panhandle Beginnings Act; Senator Stinner is confident that this will not be appropriated this legislative session due to the fiscal note attached.
- D. Legislative Update: presented by Vogel as informational. Documentation was given to the board members.

Motion was made by Hashman to go into Executive Session for an informational meeting regarding restructure/direction of Panhandle Health Group. Hashman would like to have the board present first then Fries and Vogel will be brought into the executive session when needed. This motion was second by Johnson. Roll call was made with all members voting aye. Motion Passed.

**\*\* Went into Executive Session at 11:17 am**

**\*\* Motion was made by Batterman to come out of Executive Session at 2:30 pm with no action taken, second by Blaha. Executive Session was called regarding restructure/direction of Panhandle Health Group. No action taken.**

**\*\* At 1:30 pm Faden left the meeting.**

**\*\* at 2:20 pm Barbara Vogel and Michelle Fries stepped out of the executive meeting and the Commissioners resumed with the executive meeting.**

Voice Vote was made with all members present voting aye. Motion passed.

Motion was made by Post to add on the February RGB meeting agenda an item to proceed and recommend the closure of Panhandle Health Group, second by Rivera. Roll call was made with all members present voting aye. Motion Passed.

**\*\* Michelle Fries left the meeting at 2:35 pm.**

Addressed to the Fiscal Director Jama Batt and Assistant Fiscal Director Jennifer Kriha, commissioners have decided that all joint accounts between PHG and Region 1 shall be split. Tax ID number, Bank Accounts, Insurance, everything, with the direction of Adam Hoesing our attorney, as well as to work with Vogel. Region 1 will have to file for all new tax id, accounts, insurance and all other items that are tied with PHG. Making sure that all items get separated this is to be completed as soon as possible or at worse by end of Fiscal Year 18 (June).

Motion was made by Hashman with a second by Klingman. Voice Vote was made with all members present voting aye. Motion passed.

PHG Payroll should be handled by taken what is necessary from the CD.

Foundation House should be added to the February RGB meeting.

Adam Hoesing, attorney should be invited to the February RGB meeting.

Michelle Fries will need direction on the future plans of PHG's work plan.

Call to the Division to be made by Hashman and Vogel.

#### **Panhandle Health Group:**

- A. **PHG Income Statement:** This item was moved to follow item 11A. Jama Batt presented and reviewed the PHG income statement for the period ending November 30, 2017 & December 31, 2017. Primary Care for 11/01/2017-11/30/17 and 12/01/2017 – 12/31/2017 was also in the board members' packets and reviewed. Motion made by Klingman to approve PHG income statement with a second made by Batterman. Roll call was made with all members voting aye. Motion passed.

#### **Questions or Comments by Members:** None

#### **Questions or Comments by Non-Members:**

Batt asked: There isn't any way of downsizing PHG, cutting out some of the satellite offices? Hashman: Discussion was made and commissioners have looked at that. PHG was set up by the 11 counties and if you close out all the outside offices then there will be underestimating the needs of serving Scotts Bluff county.

The next regular board meeting is scheduled for **February 15, 2018** at the Region 1 building in Scottsbluff.

There being no further business to come before the Board, the meeting adjourned at approximately 2:51 P.M.

Respectfully submitted by,

Irene Guerrero  
Region I Administrative Assistant

Signed:

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Bob Radke, Garden County Commissioner

**Action Items**