

REGION I GOVERNING BOARD
March 29, 2018
Region 1 Behavioral Health Authority, Scottsbluff, Nebraska
MINUTES

Chair, Doug Hashman, called the meeting to order at approximately 10:03 a.m.

Roll was called and the following Board members were present:

Bob Post, Banner County
Darrell Johnson, Cheyenne County
Vic Rivera, Dawes County
William Klingman, Deuel County
Bob Radke, Garden County
Daria Faden, Kimball County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County
Doug Hashman, Box Butte County

Members absent:

Susanna Batterman, Morrill County
Hal Downer, Sioux County

Also present was Michelle Fries, PHG Executive Director; Jama Batt, Fiscal Director; Jennifer Kriha, Assistant Fiscal Director; Jolene Fales, PHG Fiscal Coordinator; Lisa Simmons, Region 1 Network Manager; Faith Mills, Youth System and Prevention System Manager; Adam Hoelsing, Attorney and Irene Guerrero, Region 1 Administrative Assistant

The meeting agenda was emailed to all members prior to the meeting and was available in the meeting packets.

Motion was made by Andersen to accept the agenda with a second by Klingman. Voice vote was made with all members present voting aye. Motion passed.

The minutes for the previous meeting were available in the meeting packets for board members. Klingman made a motion to approve the minutes with a second to approve by Post. Voice vote was made with all members voting aye. Motion passed.

Interlocal Agreement – Adam Hoelsing:

Presented by Adam Hoelsing, attorney with Simmons Olsen Law Firm, as informational. Adam discussed with the board members the letter that was presented to county attorney's if requested by commissions. Adam will schedule to attend each 11 counties commissioners' meeting in the month of April to discuss the interlocal agreement of PHG and Region 1. Decision of which assets to sell and what transfers will need to be made by all counties.

Region 1 Behavioral Health Authority:

- A. Fiscal Year 2019 Budget: presented by Jama Batt.
 1. FY19 Preliminary Regional Funding Chart
 2. County match stayed the same.
 3. If there is a budget cut, the cut will go equally across the board.
 4. Annualized utilization from FY18 and the provider allocations for FY19 was presented by Lisa Simmons. Board members were notified of services that would be going from non-fee for services to fee for services in FY19 as well as RFP' that will go out for bid in the FY19 contract year.
- B. Transition Team Update: presented by Lisa Simmons.
 1. There were eight interested parties
 2. Transition team will meet on April 16th to review the proposals.
 3. RIBHAC will meet on April 17th to make a recommendation to RGB.
 4. RGB will meet on April 19th to approve new providers.
- C. RFQ/RFP Updated: presented by Lisa Simmons.
 1. RFQ's went out and were due back to the Region by March 9th. Eight interested parties submitted an RFQ.
 2. 2nd phase will be the Request for Proposal (RFP) Budget will need to be completed, program plans, etc. These are due by April 13th. There will be a pre proposal conference on April 3rd for the interested parties. This will give the parties an opportunity to ask questions and for Region staff to review documents that will need to be competed for their proposals.
- D. Network Compliance Audit: presented by Lisa Simmons as informational
 1. In packets was a Letter from Division of Behavioral Health.
 2. November of 2017 Division came to the Region to audit the Network Compliance Fidelity, contracts, CPA audits.
 3. Region met all contractual requirements.
 4. PPP, ECS all met requirements.
- E. Children's Mental Health Awareness Month: This was presented as informational by Faith Mills.
 1. Children's MH Awareness Month is in May.
 2. Meetings are held monthly and as of March will be held bi-weekly.
 3. Pony Express Ride is scheduled for May 16th – 20th. Ride from Scottsbluff to Lincoln.
 4. 11th year of the Pony Express Ride.
 5. Letter drafted by the Eagle Riders was in the member's packets, green one was to sign to have Eagle riders present to the Governor.
 6. SOC services brochures in packets, Crisis Response, IOP.
 7. IOP has one referral.
 - i. Available to home school students
 - ii. How do the referrals come in? Self, teachers, school counselors.
 8. Adverse Childhood experience flyer was in packets.
 9. ACE Study training scheduled for June 20th.
 10. Four Films will be brought to the Panhandle.
 - i. May – Infinitely Polar Bear
 - ii. June – Resilience
 - iii. July – Paper Tigers
 - iv. August – Suicide: The Ripple Effect (Kevin Hines)
 11. Light up the town campaign "Green Light" Mental Health Awareness in May.

Financial:

- A. PHG Line of Credit: presented by Jama Batt, she discussed that the current PHG current line of credit will expire in May and Region 1 will need to rewrite and get approval to increase credit line due to the transition of PHG.

**** At 11:49 a.m. Recess for Lunch Break**

**** At 11:50 p.m. Sue Wengler joined to the meeting**

**** At 12:25 p.m. Meeting back in session**

The following Board members were present:

Bob Post, Banner County
Darrell Johnson, Cheyenne County
Vic Rivera, Dawes County
William Klingman, Deuel County
Bob Radke, Garden County
Daria Faden, Kimball County
Susanna Batterman, Morrill County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County
Doug Hashman, Box Butte County

Members absent:

Hal Downer, Sioux County

Financial Cont:

- B. PHG Income Statement: Jennifer Kriha presented and reviewed the PHG income statement for the period ending February 28, 2018. Motion made by Hashman to approve PHG income statement with a second made by Klingman. Roll call was made with all members voting aye. Motion passed.
- C. Region 1 Income Statement: Jennifer Kriha presented the Region 1 income statement for the period ending February 28, 2018. Motion made by Johnson to approve and second made by Andersen. Roll call was made with all members voting aye. Motion passed.
- D. Accounts Payable/Checks/Account Balances – Jolene Fales and Jennifer Kriha presented and reviewed the PHG and Region 1 Accounts Payable Check & Balances for 01/18/2018-02/14/2018. Motion made by Batterman to approve accounts payable, checks and account balances a second made by Klingman. Roll call was made with all members voting aye. Motion passed.
- E. Balance Sheet –Presented by Jama Batt as informational. Reviewed as of 01/31/17 balance sheets. Also reviewed was the bank balances for both PHG and Region 1.

**** At 12:42 p.m. Susanna Batterman joined to the meeting**

**** At 12:45 p.m. Daria Faden left the meeting**

**** At 12:45 pm** Doug Hashman made a motion to go into Executive Session for agenda item 10A, discussion and update on PHG staff, with a second made by Batterman. Requested to stay in the executive session were: Sue Wengler, Lisa Simmons, Adam Hoelsing, Michelle Fries. All members voting aye. Motion passed

**** At 1:11 p.m.** Executive Session adjourned with no action taken. Motion by Post to adjourn executive session with a second by Klingman. Motion passed.

Panhandle Health Group:

- A. Discussion and Update on PHG staff:
 - 1. This item went into Executive Session at 12:45 pm.
- B. Disposition of PHG Office Building & Discussion of PHG equipment and office property:
 - 1. Informational discussion on what avenues to take on the PHG office and equipment this was discussed.
 - 2. A bid was presented to board members by Michelle Fries from Jodene Burkhart requesting certain items from the PHG office. No action was taken.
 - 3. Michelle Fries will bring to the next meeting a detail list of supplies. Also Fries is to send an email to providers that may need or want some of the items on the list.

Motion made by Post to adjourn the meeting with a second Klingman. Voice vote was made with all members voting aye. Motion passed.

There being no further business to come before the Board, the meeting adjourned at approximately 1:45 P.M.

The next regular board meeting is scheduled for **April 18, 2018** at the Region 1 building in Scottsbluff.

Questions or Comments by Non-Members: None

Questions or Comments by Members: None

Respectfully submitted by,

Irene Guerrero
Region I Administrative Assistant

Signed:

Bob Radke, Garden County Commissioner