

REGION I GOVERNING BOARD
May 17, 2018
Region 1 Behavioral Health Authority, Scottsbluff, Nebraska
MINUTES

Vice Chair, Susanna Batterman, called the meeting to order at approximately 10:03 a.m. at the Panhandle Health Group building located at 4110 Ave D, Scottsbluff, NE. 69361.

Roll was called as introductions and the following Board members were present:

Susanna Batterman, Morrill County
Bob Post, Banner County
Darrell Johnson, Cheyenne County
William Klingman, Deuel County
Vic Rivera, Dawes County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County
Doug Hashman, Box Butte County

Members absent:

Bob Radke, Garden County
Daria Faden, Kimball County
Hal Downer, Sioux County

Also present was Barbara Vogel; Region 1 Administrator, Michelle Fries, PHG Executive Director; Jama Batt, Fiscal Director; Jennifer Kriha, Assistant Fiscal Director; Lisa Simmons, Region 1 Network Manager; and Irene Guerrero, Region 1 Administrative Assistant

Board members took a tour of the Panhandle Health Group, Garage, Carport, outside storage. Inside of PHG building was toured, basement, primary care area and outside grounds.

Susanna recessed the tour at the PHG building at 10:45 am and board members went to the Region 1 building located at 18 w 16th Street, Scottsbluff, NE. 69361.

*Meeting came to order at 11:06 am at the Region 1 office.

Open Meetings is available and posted at the Region 1 building located at 18 W 16th Street, Scottsbluff, NE 69361.

Roll called was taken with the following board members present:

Susanna Batterman, Morrill County
Bob Post, Banner County
Darrell Johnson, Cheyenne County
William Klingman, Deuel County
Vic Rivera, Dawes County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County
Doug Hashman, Box Butte County

Members absent:

Bob Radke, Garden County
Daria Faden, Kimball County
Hal Downer, Sioux County

**Sue Wengler; HR Coordinator; joined the meeting at 11:06 am

The meeting agenda was emailed to all members prior to the meeting and was available in the meeting packets. Barbara Vogel informed the members that agenda item 10A was to be changed from Motion with roll call to Informational only.

Motion was made by Andersen to accept the agenda with a second by Klingman. Roll call was made with all members present voting aye. Motion passed.

The minutes for the previous meeting were available in the meeting packets for board members.

Hashman made a motion to approve the minutes with a second to approve by Blaha. Roll Call was made with Johnson and Klingman abstaining and all other members voting aye. Motion passed.

457B Hardship Withdrawal Requests:

Presented by Sue Wengler a hardship withdrawal for PHG staff.

Motion was made by Hashman to accept the request with a second by Klingman. Roll call was made with all members present voting aye. Motion passed.

* Sue Wengler, left the meeting at 11:16 am

Appointment of New Fiscal Director:

As of June 29th Jama Batt will retire as the Fiscal Director and Jennifer Kriha will take over as Fiscal Director on July 1st, 2018.

Motion was made by Klingman to accept Jennifer Kriha as new Fiscal director with a second by Andersen. Roll call was made with all members present voting aye. Motion passed.

The Board expressed their gratitude for Jama Batt's service as Fiscal Director and wished her a "happy retirement."

Region 1 Behavioral Health Authority:

A. Children's Mental Health Awareness: presented by Faith Mills as informational.

1. Green Ribbons were handed out
2. Pony Express Riders collected about 500 letter to take to the governor
3. Movies at the Mid-West Theater
 - i. Infinity Polar Bear – May 21st
 - ii. Resilience Paper Tigers – June
 - iii. The Ripple Effect – July or Aug
4. Thank a Youth Worker Day on May 16th was celebrated.
5. Put green light in your porch for Mental Health Awareness
6. T-shirts have been purchased and were given out to staff and consumers

B. FY19 MHFA Contract: presented by Barbara Vogel as a motion needed to approve signing of either chair or co-chair. The Mental Health First Aid contract will need signing within the next 30 days. We had this contract last year in the amount of \$4,000 dollars. There has been about 50 people trained on Mental Health.

Motion was made by Post to allow the chair or vice chair to sign contract when the Region 1 receives contract. a second to approve by Klingman. Roll call was made with all members present voting aye. Motion passed.

C. Stepping Up Contract: presented by Barbara Vogel. Both Jennifer Kriha and Ryan Larson have been working on getting the funds released in the budget plan and contract. This data was collected region; it is a 2-year grant. This grant is only in the Scottsbluff jail.

Motion was made by Johnson with a second by Klingman. Roll call was made with all members present voting aye. Motion passed.

D. FY19 DBH to Region Contract: presented by Barbara Vogel, a motion to approve the chair or co-chair to sign the FY19 DBH to Region contract within the next 30 days. A draft was emailed out to the board, and reviewed. Motion was made by Andersen to allow the chair or vice chair to sign contract when the DBH to Region 1 contract is received by DBH, a second by Klingman. Roll call was made with all members present voting aye. Motion passed.

- E. FY19 Region to Provider Contract: presented by Barbara Vogel, a motion to allow the chair and or co-chair to sign FY19 Region to Provider contract when the Region receives the contract from DBH. Motion was made by Andersen with a second by Post. Roll call was made with all members present voting aye. Motion passed.

Financial:

- A. Shift of Funds: presented by Barbara Vogel, document was in board members packet reviewed and discussed shift. This would be the last shift this Fiscal year. Motion to work with the executive committee to move forward and get approval. A motion was made to approve by Klingman with a second by Andersen. Roll call was made with all members voting aye. Motion passed.

** Motion was made by Hashman to go into executive session at 11:50 am to discuss the PHG agenda items

** Howard Olsen attorney joined meeting at 11:50 am

**Adam Hoelsing joined meeting via conference call at 11:50 am

Panhandle Health Group:

- A. Discussion and Decision for property and assets
B. Discussion and Decision of PHG building and Foundation House

Motion made by Andersen to bring meeting back in session from executive session at 12.56 pm with no action taken with a second by Klingman. Roll call was made with all members voting aye. Motion passed.

**** At 12:57 p.m. Recess for Lunch Break**

**Doug Hashman left meeting at 1.22 pm

**** At 1:23 p.m. Meeting back in session**

The following Board members were present:

Bob Post, Banner County
Vic Rivera, Dawes County
Darrell Johnson, Cheyenne County
William Klingman, Deuel County
Susanna Batterman, Morrill County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County

Members absent:

Bob Radke, Garden County
Daria Faden, Kimball County
Hal Downer, Sioux County
Doug Hashman, Box Butte County

Continue with Financial Reports:

- B. PHG Income Statement: Jennifer Kriha presented and reviewed the PHG income statement for the period ending April 30, 2018. Also discussed was the Primary Care year-to-date 04/01/2018/-04/30/2018. Motion made by Johnson to approve PHG income statement with a second made by Klingman. Roll call was made with all members voting aye. Motion passed.
- C. Region 1 Income Statement: Jennifer Kriha presented the Region 1 income statement for the period ending April 30, 2018. Also reviewed was the bank balances for both PHG and Region 1. Motion made by Klingman to approve and second made by Andersen. Roll call was made with all members voting aye. Motion passed.

- D. PHG/Region 1 Accounts Payable Open Invoices: –Jennifer Kriha presented and reviewed the PHG and Region 1 Accounts Payable Open Invoices.
Motion made by Blaha to approve accounts payable open invoices a second made by Klingman.
Roll call was made with all members voting aye. Motion passed.
- E. Region 1 Check Register: Presented by Jennifer Kriha a review and discussion on Region 1 checks as of 04/01/18 – to present date. With review and discussion, a motion was made by Blaha with a second by Klingman. Roll call was made with all members voting aye. Motion passed.
- F. PHG Check Register: Presented by Jennifer Kriha a review and discussion on PHG’s checks as of 04/01/18 – to present date. With review and discussion, a motion was made by Post with a second by Andersen. Roll call was made with all members voting aye. Motion passed.
- G. Balance Sheet –Presented by Jennifer Kriha as informational. Reviewed as of 04/30/18 balance sheets.

Questions, Comments by Non-members

There being no further business to come before the Board, the meeting adjourned at approximately 1:52 P.M.

The next regular board meeting is scheduled for **June 21, 2018** at the Region 1 building in Scottsbluff.

Respectfully submitted by,

Irene Guerrero
Region I Administrative Assistant

Signed:

Bob Radke, Garden County Commissioner