

REGION I GOVERNING BOARD
August 17, 2017
Region 1 Behavioral Health Authority, Scottsbluff, Nebraska
MINUTES

Chair, Doug Hashman, called the meeting to order at approximately 10:00 a.m.

Roll was called and the following Board members were present:

Bob Post, Banner County
William Klingman, Deuel County
Bob Radke, Garden County
Daria Faden, Kimball County
Susanna Batterman, Morrill County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County
Doug Hashman, Box Butte County

Members absent:

Darrell Johnson, Cheyenne County
Vic Rivera, Dawes County
Hal Downer, Sioux County

Also present was Barbara Vogel, Region I Regional Administrator; Michelle Fries, PHG Executive Director; Jolene Fales, Fiscal Coordinator; Jennifer Kriha, Assistant Fiscal Director; Jama Batt, Fiscal Director; Lisa Simmons, Region 1 Network Manager; Faith Mills, Youth System and Prevention System Manager; Irene Guerrero, Region 1 Administrative Assistant; Guest Speaker: Tim Newman – Region 22 Emergency Manager

The meeting agenda was emailed to all members prior to the meeting and was available in the meeting packets.

Motion to approve the agenda was made by Andersen with a second to approve by Post. Voice Vote was made with all members present voting aye. Passed.

The minutes to the previous meeting were available in the meeting packets.

Andersen made a motion to approve the minutes with a second to approve by Blaha. Minutes were accepted with Voice Vote made with all members present voting aye with the exception of Radke and Batterman who abstained from voting.

Presentation by Tim Newman:

Tim Newman Region 22 Emergency Manager presented to the board members as informational data on the 2017 Solar Eclipse. There will be 3 local viewing sites. City of Mitchell will have some activities going on as well. City of Scottsbluff are expecting to have several visitors coming into town. Airport is expecting about 80 planes. Region 1 staff are planning accordingly No transporting of consumers; Crisis team is prepared to take calls.

*At 10:35 am Tim Newman left the meeting.

Financial:

- A. PHG Income Statements – Jama Batt presented and reviewed the PHG income statement for the period ending June 30, 2017 (complete fiscal year) & July 31, 2017. Auditors will be here the week of August 21st – 25th. Primary Care for June & July were in board members' packets. Andersen made a motion to approve the PHG Income Statements, with a second to approve by Klingman. Roll call was made with all members voting aye. Motion passed.
- B. Region Income Statements Jama Batt presented and reviewed the Region 1 income statement for the period ending June 30, 2017 & July 31, 2017. Question was asked on what was "Wrap Around Services" this is flex funds, money to be used for PPP consumers. Suggestion was made to change the Wrap Around Services to "PPP Flex Funds". Andersen made a motion to approve

the Region 1 Income Statements, with a second to approve by Blaha. Roll call was made with all members voting aye. Motion passed.

- C. Accounts Payable/Checks/Account Balances – Jama Batt presented and reviewed the Accounts Payable Check & Balances for June and July. Also, presented was June & July’s Financial Statements. Question asked: What is Transfer Out? It is transferring between bank accounts. Transferring money into the payroll account from the Region and transfer into the payroll account of PHG. Payroll will be combined payroll. How will you list the Providers ACH? List them separately. Was there a write off in June? INSYNCH would not take PHG on their own and Region 1 and PHG would have to sign together. Yes, there is always some write-offs. Batterman made a motion to approve the Accounts Payable Check & Balances with a second to approve by Radke. Roll call was made with all members voting aye. Motion passed.
- D. Salisbury/INSYNCH – Michelle Fries and Barbara Vogel presented to the board members the documents on the Salisbury/INSYNCH contract. Contract was sent to the attorney’s. After review and discussion, a motion to approve was made by Klingman with a second to approve by Andersen. Roll call was made with all members voting aye. Motion passed.
- E. CPA Audit Letter – Jama Batt presented to the board members the CPA Audit Letter. After review a motion to approve was made by Hashman with a second to approve by Klingman. Roll call was made with all members voting aye. Motion passed.
- F. Bank Resolution for Provider ACH’s - – Jama Batt presented to the board members the Bank Resolution for Provider ACH’s. Persons authorized are; Jama Batt, Jennifer Kriha, Jolene Fales and Lisa Simmons. After review and discussion, a motion to approve was made by Batterman with a second to approve by Andersen. Roll call was made with all members voting aye. Motion passed.
- G. Balance Sheet – was presented as informational. Reviewed were June & July’s Balance Sheets.

Policies:

Presented by Michelle Fries, PHG Executive Director, the following policies were reviewed with some verbiage changes/updates:

- a) #1003 – Governing Authority
- b) #1007 – Management of Policies & Procedures

Motion Team will review and make changes/updates of policies & procedures. Changing name to PHG and adding the Region 1. A procedure manual will be created and reviewed. Motion to approve the Policies was made by Klingman with a second to approve by Batterman. Roll call was made with all members present voting aye, with the exception of Andersen voted to abstain. Motion passed.

** Recess was taken at 11:56 a.m. to break for lunch.

** Meeting resumed at 12:27 p.m.

Roll was called and the following Board members were present:

Bob Post, Banner County
William Klingman, Deuel County
Bob Radke, Garden County
Daria Faden, Kimball County
Susanna Batterman, Morrill County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County
Doug Hashman, Box Butte County

Members absent:

Darrell Johnson, Cheyenne County
Vic Rivera, Dawes County
Hal Downer, Sioux County

Region 1 Behavioral Health Authority:

- A. NeSOC Year 2 Grant - Faith Mills presented the following NeSOC Year 2 Grant. Grant should be ready to sign by the end of August. Asking for the board to allow the chair person to sign the grant before the next RGB meeting. Document was presented with items/services that will be offered in year 2. After discussion and review, Batterman made a motion to approve

signature of grant with a second to approve by Klingman. Roll call was made with all members voting aye. Motion passed.

- B. WCHR Alternative Compliance – Lisa Simmons presented the WCHR Alternative Compliance for their accreditation. The Division has requested that the Region give WCHR a timeframe of June 2019 to be accredited, an active plan will be sent to Region 1 by December 2017. After discussion and review, Hashman made a motion that the Region’s letter to WCHR stand as is, with a second to approve by Andersen. Roll call was made with all members voting aye. Motion passed.
- C. Box Butte General Hospital Contract – Lisa Simmons presented documents/letter for their CEO on BBGH FY18 contract. This is regarding cyber liability, currently BBGH only have \$100,000 which they will need to increase to 2 million dollars. Box Butte is requesting that theirs be waived. Chairperson Doug Hashman will be contacting his contact at BBGH to discuss the cyber liability requirement. After discussion and review, this item was tabled for the September RGB meeting.
- D. Succession Planning – Barbara Vogel presented a document in the packet as informational that is a requirement of CARF. Region 1 and PHG needs to development a succession plan. This document was brought to the attention of the board members a draft plan will be presented at a later date to be discussed at the October RGB meeting.
- E. FY17 Provider Actuals & FY18 Projections – Lisa Simmons presented a document as informational of each provider on the FY17 actual units and FY18 projected units.
 - a. Per Barbara, the fiscal year 17 data will be presented at the October governing board meeting. Linda Witmus and Tamara Gavin Deputy Directors of Behavioral Health will be attending the October RGB meeting.
- F. ECS Detention Program – Barbara Vogel presented a document as informational. A pilot program that was put into the Region’s budget. Request for Proposal to issue a pilot program with a staff person at the detention center part-time.

** Recess was taken at 1:24 p.m. for an Executive Session.

** Meeting resumed at 1:39 p.m.

Panhandle Health Group:

- A. Alliance Building Sale – A motion was made by Andersen to enter into an executive session to discuss real estate transaction with a second by Post. Voice Vote was made with all members present voting aye. Motion Passed. Attending the executive session with the regional governing board members were Michelle Fries, Barbara Vogel, Jama Batt and Jennifer Kriha.

** Executive Session was taken at 1:24 p.m.

At 1:39 pm motion to bring executive meeting to a close with no decision was made by Andersen with a second by Radke. Roll call was made and all members presented voting aye. Motion Passed. A motion was offered by Andersen to accept the offer that was made by Westco for the purchase of the Alliance Building located at 321 Flack Ave., with a second by Klingman. Roll call was taken with all members present voting aye, with the exception of Post voting no. Motion passed.

- B. SA Treatment License Renewal – Michelle Fries presented the SA treatment license renewal information that PHG needs to renew. No form/license was presented at time of RGB meeting. This renewal is completed by Alliance, Sidney and Scottsbluff and it is done every year. Two county commissioners need to sign the renewal of the license due by the end of September. Michelle is requesting that board get approval for two county commissioners to sign the license to be submitted.
Hashman made a motion to approve with a second to approve by Batterman. Roll call was made with all members voting aye. Motion passed.
- C. Scotts Bluff Middle School Agreement - Michelle Fries presented as informational Scottsbluff Middle School Agreement.

Questions or Comments by Members: None

Questions or Comments by Non-Members: None

The next regular board meeting is scheduled for **September 21, 2017** at the Region 1 building in Scottsbluff.

There being no further business to come before the Board, the meeting adjourned at approximately 1:44 P.M.

Respectfully submitted by,

Irene Guerrero
Region I Administrative Assistant

Signed:

_____, Secretary
Susanna Batterman, Morrill County Commissioner

Action Items