

REGION I GOVERNING BOARD
October 19, 2017
Region 1 Behavioral Health Authority, Scottsbluff, Nebraska
MINUTES

Chair, Doug Hashman, called the meeting to order at approximately 10:01 a.m.

Roll was called and the following Board members were present:

Bob Post, Banner County
Bob Radke, Garden County
Darrell Johnson, Cheyenne County
Susanna Batterman, Morrill County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County
Doug Hashman, Box Butte County

Members absent:

William Klingman, Deuel County
Daria Faden, Kimball County
Vic Rivera, Dawes County
Hal Downer, Sioux County

Also present was Barbara Vogel, Region I Regional Administrator; Michelle Fries, PHG Executive Director; Jennifer Kriha, Assistant Fiscal Director; Jama Batt, Fiscal Director; Lisa Simmons, Region 1 Network Manager; Linda Wittmuss & Tamara Gavin, Deputy Director Nebraska Division of Behavioral Health; Irene Guerrero, Region 1 Administrative Assistant;

*Irene Guerrero left the meeting at 10:49 am.

*Linda Wittmuss and Tamara Gavin left the meeting at 11:12 am. Hashman turned the meeting over to vice chair Batterman while Linda & Tamara walked out.

*11:26 am Hashman returned with Batterman continued to lead the meeting.

The meeting agenda was emailed to all members prior to the meeting and was available in the meeting packets. Post made a motion to add two Executive Sessions for Performance Review for Region 1 administrator; Barbara Vogel and PHG Executive Director; Michelle Fries. Second executive session to discuss the protection and reputation of personnel and discussion of policy. This item was added after 10H.

Motion by Post for executive session, personnel reviews for Barbara Vogel and Michelle Fries was accepted with a second to approve by Batterman. Voice Vote was made with all members present voting aye. Motion passed.

Motion by Post for executive session for PHG personnel discussion with a second to approve by Blaha. Voice Vote was made with all members present voting aye. Motion passed.

Motion made by Batterman to accept the changes of the Agenda with a second by Johnson. Voice vote was made with all members present voting aye. Motion passed.

The minutes to the previous meeting were available in the meeting packets.

Andersen made a motion to approve the minutes and a second to approve by Blaha. Minutes were accepted. Voice Vote was made with all members present voting aye. Motion Passed

Presentation by: Linda Wittmuss and Tamara Gavin presented hand-out as informational to board members. Overview on DBH organization and data. Governor Pete Ricketts' priorities Efficiency, effectiveness, Customer Service, Growth Public Safety and Reduced regulatory burden. Dashboard and Graphs were reviewed and discussed.

Region 1 Behavioral Health Authority:

- A. FY18 YSPG Subaward Ratification: Barbara Vogel presented the grant FY18 YSPG subaward that had to be ratified due to receiving them after the September RGB meeting. Barbara Vogel worked with the executive members to have them signed. In October's meeting they had to be ratified. After review and discussion that 96% of this grant had been utilized. A motion by Blaha was made with a second to approve by Andersen.
Roll call was made with all members present voting aye. Motion Passed.
- B. FY18 R1 RFS Ratification: Barbara Vogel presented the FY18 R1 RFS grant that had to be ratified due to receiving the documents after the September RGB meeting. Signature of Doug Hashman was received. In October's meeting this item had to be ratified. A motion by Andersen was made with a second to approve by Radke.
Roll call was made with all members present voting aye. Motion Passed.
- C. FY18 PATH Ratification: Barbara Vogel presented the FY18 PATH grant this grant is an ongoing grant that had to be ratified due to receiving the documents after the September RGB meeting. Signature of Doug Hashman was received. In October's meeting this item had to be ratified. A motion by Andersen was made with a second to approve by Johnson.
Roll call was made with all members present voting aye. Motion Passed.
- D. FY18 Year 1 State Target Response Opioid: Presented by Jessica Haebe, this is a new grant. Grant was given to members in their packets. Haebe informed the board on the 5 areas the grant covers. A motion by Radke was made with a second to approve by Andersen. Hashman will sign the contract after today's meeting.
Roll call was made with all members present voting aye. Motion Passed.
- E. Cyber Liability: Barbara Vogel presented that after discussion with the attorney and votes from 4 of the board members to reduce the cyber liability to one million dollars excluding BBGH as they show adequate and sufficient coverage of \$100,000. Amendments to the FY18 contract will be sent to all other providers reducing the amount of cyber liability coverage from \$2,000,000 to \$1,000,000. A motion by Post was made with a second to approve by Andersen.
Roll call was made with all members present voting aye. Motion Passed.
- F. Youth Crisis Response RFP Box Butte County:
Barbara Vogel presented a request for proposal for youth crisis response. Needing the approval to move forward with Panhandle Health Group providing crisis response.
A motion by Hashman was made with a second to approve by Johnson.
Roll call was made with all members present voting aye. Motion Passed.
- G. Detention ECS Pilot RFP: This item was presented as informational by Barbara Vogel. Vogel explained the program with Scottsbluff County detention center to have an employee at the detention center to provide service train and do referrals, discharges. Plan to move forward with the RFP will publish and bring back at January RGB meeting as there is not one in December.
- H. CFS Contract Termination: This item was presented as informational by Barbara Vogel. Vogel explained the CFS contract not being renewed with Region's statewide without notice. We will continue to serve our current families at least thru December 2017.

*11:51 am Lunch Break

*12:33 pm Meeting back in session

Roll was called and the following Board members were present:

Darrell Johnson, Cheyenne County
Bob Post, Banner County
William Klingman, Deuel County
Susanna Batterman, Morrill County
Sherry Blaha, Scotts Bluff County
Jack Andersen, Sheridan County
Doug Hashman, Box Butte County

Members absent:

Bob Radke, Garden County
Daria Faden, Kimball County
Vic Rivera, Dawes County
Hal Downer, Sioux County

*Kevin Sylvester joined the meeting at 12:35 pm

Financial:

- A. CPA Audit Report – this was presented by Kevin Sylvester. Hand-out was given to the members, Kevin informed members that there were no audit findings. Motion made by Anderson to approve the CPA report as is. Second made by Batterman. Roll call was made with all members voting aye. Motion passed.

*Kevin Sylvester left the meeting at 1:05 pm.

- B. PHG Income Statements – Jama Batt presented and reviewed the PHG income statement for the period ending September 30, 2017. Primary Care for 09/1/2017-09/31/17 was also in the board members' packets and reviewed. Post made a motion to approve the PHG Income Statements and Primary Care with a second to approve by Radke. Roll call was made with all members voting aye. Motion passed.
- C. CD Withdrawal Ratification - Jama Batt presented and reviewed that there was a withdrawal of \$3,414.38 from the CD for PHG's payroll. Johnson made a motion to approve the withdrawal from CD with a second to approve by Blaha. Roll call was made with all members voting aye. Motion passed.
- D. Region Income Statements Jama Batt presented and reviewed the Region 1 income statement for the period ending September 30, 2017. Andersen made a motion to approve the Region 1 Income Statements, with a second to approve by Batterman. Roll call was made with all members voting aye. Motion passed.
- E. Accounts Payable/Checks/Account Balances – Jama Batt presented and reviewed the Accounts Payable Check & Balances for 09/21/2017-10/18/2017. Andersen made a motion to approve the Accounts Payable Check & Balances with a second to approve by Radke. Roll call was made with all members voting aye. Motion passed.
- F. Bank Resolution PPP Restricted Account – Barbara Vogel proposed to the members that a restricted account for PPP be opened, this will be where the profit from PPP is deposited. Blaha made a motion to allow chairman Doug Hashman to sign the document with a second to approve by Post. Roll call was made with all members voting aye. Motion passed.
- G. Shift of Funds – a shift of funds document was presented to the board. Per the FY18 contract from the Division of Behavioral Health, shifts will only be allowed once a quarter. Utilization for all providers was reviewed and appropriate shifts were made. Motion was made by Post to approve the shift of funds with a second by Batterman. Roll call was made with all members voting aye. Motion was passed.
- H. Balance Sheet – was presented as informational. Reviewed 09/30/2017 Balance Sheets.

At 2:15 pm Hashman made a motion to go into Executive Session for Personnel Review's of the Region 1 Administrator and PHG's Executive Director, motion was seconded by Post. Motion was made by Hashman to close executive session with no action taken with a second to approve by Post at 2:47 pm.

At 2:47 pm a motion by Hashman was made to go into executive session for PHG personnel discussion with Michelle Fries attending the session. A second to approve by Batterman.

Voice Vote was made with all members present voting aye. Motion passed.

At 3:50 pm a motion to close the executive session with the director of PHG was made by Hashman with no action being taken. Second to approve by Batterman. Voice Vote was made with all members present voting aye. Motion passed.

At 3:50 pm a motion was made by Batterman to eliminate the position of Panhandle Health Group's Assistant Executive Director and to eliminate Panhandle Health Group's Community Support Program in Alliance and Sidney. Also grant Michelle Fries, PHG Executive Director, the authority to restructure the supervisory positions as needed within PHG. Motion seconded to approve by Andersen. Roll call was made with all members voting aye. Motion passed.

Questions or Comments by Members: None

Questions or Comments by Non-Members: None

The next regular board meeting is scheduled for **November 16, 2017** at the Region 1 building in Scottsbluff.

There being no further business to come before the Board, the meeting adjourned at approximately 3:53 P.M.

Respectfully submitted by,

Irene Guerrero
Region I Administrative Assistant

Signed:

_____,
Robert Post, Banner County Commissioner

Action Items