

**REGION I GOVERNING BOARD**  
**April 08, 2021**  
**Region 1 Behavioral Health Authority, Scottsbluff, Nebraska**  
**MINUTES**

**Roll was called with the following Board members:**

1. Call to Order  
Batterman called the meeting to order at 11:34 a.m.
2. Pledge of Allegiance
3. Introductions –N/A

\*\*\*This meeting is being held under the Open Meetings Act via zoom as per the Governor's directive.

4. Roll Call

Susanna Batterman:	Present in office
Bruce Messersmith:	Present in office
Robert Post:	Present in office
William Klingman:	Present in office
Steve Burke:	Present in office
Carl Stander:	Present in office
Vic Rivera:	Present in office
Terry Krauter	Present in office
Charlie Knapper:	Present via zoom
Darrell Johnson:	Present via zoom
Hal Downer:	Absent

- Bob Post joined meeting at 11:38 a.m.
- Steve Burke joined meeting at 11:39 a.m.
- Bill Klingman joined meeting at 11:40 a.m.
- Terry Krauter joined meeting at 11:43 a.m.

Also in attendance in the office were: Holly Brandt, Regional Administrator; Michelle Fries, Office Manager/Disaster Coordinator; Jennifer Kriha, Fiscal Director; Irene Guerrero, Region 1 Administrative Assistant

5. Approve Agenda

Motion made by Bruce Messersmith to approve agenda as presented with a second by Vic Rivera. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Charlie Knapper: Yes, Darrell Johnson: Yes, Carl Stander: Yes, Hal Downer: Absent, Steve Burke: Absent, Bob Post: Absent, Terry Krauter: Absent, Bill Klingman: Absent

6. Approve Minutes of Previous meetings

Motion made by Bruce Messersmith to approve previous meeting minutes with a second by Carl Stander. Motion carried.

Susanna Batterman: Yes, Steve Burke: Yes, William Klingman: Absent, Vic Rivera: Yes, Bruce Messersmith: Yes, Robert Post: Yes, Charlie Knapper: Yes, Hal Downer: Absent  
Carl Stander: Yes, Darrell Johnson: Yes, Terry Krauter: Absent

\*\* 11:40 CCP team: Don Lease, Heather Brown, Tami Whited, Thalia Wilson, Carolyn Annen and Matt Smith

7. CCP Presentation Michelle Fries and the CCP team presented a PowerPoint on the events and they have been doing in the community. PowerPoint consist of Self-care, Events and Trainings. The challenges and upcoming planned events were also discussed. This service will end on June 27, 2021.

\*CCP team left meeting at 12:20 p.m.

8. RIBHAC Applicants:

Region 1 received three applicants to become members of the Behavioral Health Advisory committee.

Motion made Bill Klingman to approve applicants with a second by Bob Post. Motion carried.

Susanna Batterman: Yes, Steve Burke: Yes, William Klingman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Robert Post: Yes, Charlie Knapper: Yes, Terry Krauter: Yes  
Carl Stander: Yes, Darrell Johnson: Yes, Hal Downer: Absent

9. Review of By-Laws:

By-laws review for the third time with approval of changes in quorum, requirement from majority to five members.

Motion made by Bill Klingman to accept changes with a second by Steve Burke. Motion carried.

Susanna Batterman: Yes, Steve Burke: Yes, William Klingman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Robert Post: Yes, Charlie Knapper: Yes, Terry Krauter: Yes  
Carl Stander: Yes, Darrell Johnson: Yes, Hal Downer: Absent

10. Policies:

Presented by Michelle Fries, six policies reviewed by the Policy Committee, Susanna Batterman, Bruce Messersmith, Holly Brandt and Michelle Fries. Updates Included; removal or additions of verbiage.

Motion made by Bruce Messersmith to approve policies as presented with a second by Bill Klingman. Motion carried.

Susanna Batterman: Yes, Steve Burke: Yes, William Klingman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Robert Post: Yes, Charlie Knapper: Yes, Terry Krauter: Yes  
Carl Stander: Yes, Darrell Johnson: Yes, Hal Downer: Absent

11. Performance Evaluation:

Motion made by Bruce Messersmith to approve entering into closed session for the protection of public interest for the purpose of conducting job performance evaluation at 12:30 p.m. second by Bill Klingman.

Resume meeting at 1:05 p.m.

Motion made by Bill Klingman to enter back into meeting with no action taken on the matters of job performance evaluation (Regional Administrator, Holly Brandt) with a second by Bruce Messersmith. Motion carried.

Susanna Batterman: Yes, Steve Burke: Yes, William Klingman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Robert Post: Yes, Charlie Knapper: Yes, Terry Krauter: Yes  
Carl Stander: Yes, Darrell Johnson: Yes, Hal Downer: Absent

12. Director's Report:

Holly Brandt presented the director's report. Discussed meetings attended: staff and management meetings, RA meetings, COVID-19 meetings, etc.

13. Financial Reports

13A. April 2021 Quarterly Shift

Jennifer Kriha, fiscal director, presented the April 2021 quarterly shift to the board members for approval.

Motion made by Steve Burke to approve the April 2021 quarterly shift with a second by Terry Krauter. Motion carried.

Susanna Batterman: Yes, Steve Burke: Yes, William Klingman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Robert Post: Yes, Charlie Knapper: Yes, Terry Krauter: Yes  
Carl Stander: Yes, Darrell Johnson: Yes, Hal Downer: Absent

\*\*The Regional Governing board approved the financial statements for March 2021 (items 13B-13D) in one motion.

13B. Region 1 Income Statement

13C. Region 1 Accounts Payable Open Invoice

13D. Region 1 Check Register

Jennifer Kriha presented the financial statements for March 2021 to the board.

Motion made by Bruce Messersmith to approve the financial reports, agenda items 13B-13D with a second by Steve Burke. Motion carried.

Susanna Batterman: Yes, Steve Burke: Yes, William Klingman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Robert Post: Yes, Charlie Knapper: Yes, Terry Krauter: Yes  
Carl Stander: Yes, Darrell Johnson: Yes, Hal Downer: Absent

13E. Bank Balances and Balance Sheet

Jennifer Kriha presented the March 2021 bank balances and balance sheet to the board as informational only.


14. Questions, Comments by Non-Members

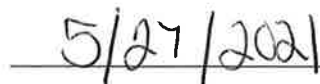
\*May's Meeting moved to May 27<sup>th</sup> at 10:30 a.m.

15. Adjourn

Chairperson Batterman adjourned the meeting at 1:24 p.m.

**Respectfully submitted by,**

  
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Irene Guerrero, Region 1 Administrative Assistant    Date

Signed by:

  
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Bruce Messersmith,  
Sheridan County Commissioner

5-27-2021  
Date