

**REGION I GOVERNING BOARD**  
**February 20, 2020**  
**Region 1 Behavioral Health Authority, Scottsbluff, Nebraska**  
**MINUTES**

**Roll was called with the following Board members:**

1. Call to Order at 10:02 am
2. Pledge of Allegiance
3. Introductions
4. Roll Call

Susanna Batterman: Present  
Doug Hashman: Present  
Darrell Johnson: Present  
William Klingman: Present  
Terry Krauter: Present  
Bruce Messersmith: Present  
Robert Post: Present  
Vic Rivera: Present  
Hal Downer: Absent  
Charlie Knapper: Absent  
Brandon Mossberg: Absent

5. Approve Agenda

Motion made by William Klingman to approve agenda with moving item #7 to right after the financials with a second by Bruce Messersmith. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

6. Approve Minutes of Previous meeting

Motion made by William Klingman to approve January 16, 2020, meeting minutes with a second by Bruce Messersmith. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

7. Sale of 18 W 16th St. Building

Motion made by Bruce Messersmith to approve the sale of the property located at 18 West 16th Street, Scottsbluff, NE., to PPHD for \$275,000.00 as stated in the previous agreement made. Holly Brandt, Regional Administrator or Susanna Batterman, Regional Chairperson added as designated signer, with a second by Darrell Johnson. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: No, Vic Rivera: Yes

7. A. Authorize the designee of signing of Deed

Motion made by Doug Hashman to approve Brandt or Batterman to sign closing paperwork and addendums with a second by William Klingman.

Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: No, Vic Rivera: Yes

7. B. Settlement Statement

Holly presented the document as informational

7. C. Insurance

Discussion regarding the previous agreement for the repairs on the damage due to hail in August, 2019.

8. Annual Meeting

8A. Election of Officers

Robert Post moved to cast a unanimous ballot to approve that the board officers remain the same with a second by Bruce Messersmith. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

1. Chair – Batterman retain position as chairperson

2. Vice Chair – Klingman retain position as vice-person

3. Secretary / Treasurer – Post retain position as Secretary/Treasurer

4. Establishing Executive Committee

Motion made by Bruce Messersmith to approve Batterman, Hashman and Post as the executive committee with a second by William Klingman. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

8. B. Appointments

1 & 2 Regional Administrator and Fiscal Director

Motion made by Doug Hashman to retain Holly Brandt as Regional Administrator and Hashman also motioned to approve Jennifer Kriha as Fiscal Director with a second by Robert Post. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

8. C. Reading of By-Laws

Reading of by-laws will be an annual item as it is a CARF standard requirement.

Motion made by Bruce Messersmith to approve the by-laws as presented with no changes with a second by William Klingman. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

## 9. Executive Session

### A. Job Performance Evaluation (Regional Administrator)

Closed session at 10:13 am.

Motion made by Doug Hashman to approve entering into closed session for protection of public interest for the purpose of conducting Job performance evaluation with a second by Bruce Messersmith. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

Resume meeting at 10:52 am.

Motion made by Doug Hashman to enter back into meeting with no action taking on the matters of Job Performance Evaluation (Regional Administrator) with a second by Darrell Johnson. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

## 10. Code of Conduct / Conflict of Interest forms

Forms were given to all board members present in meeting to be signed and turn in.

## 11. Summary of CARF Survey

CARF summary was presented as informational to the board members. During the CARF survey, the site reviewers looked at 1,409 standards. There were 8 recommendations that were given to the Region. Region will work to get the recommendations in place.

## 12. Director's Report

Report was presented by Holly, as informational.

Going forward Region 1's newsletter will be sent out via email. Klingman would like his sent via regular mail.

Holly presented the County of Admission data.

## 13. NPAIT

Presented by Kriha, document was given to board members. Kriha suggested keeping funds in Nebraska, closing the NPAIT account and moving to NFIT.

Question was asked, where the funds would go from the sale of the building 18 W 16th street.

Motion made by William Klingman to approve to closing of NPAIT to move to NFIT account with a second by Bruce Messersmith. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

## 14. Financial Reports

Motion made by Doug Hashman to approve January, 2020, financial reports as presented in one motion 14a - 14d with a second by Bruce Messersmith. Motion carried.

Susanna Batterman: Yes, Hal Downer: Absent, Doug Hashman: Yes, Darrell Johnson: Yes, William Klingman: Yes, Charlie Knapper: Absent, Terry Krauter: Yes, Bruce Messersmith: Yes, Brandon Mossberg: Absent, Robert Post: Yes, Vic Rivera: Yes

- A. Region 1 Income Statement – ending in January 31, 2020
- B. Region 1 Accounts Payable Open Invoice – outstanding checks that have not been paid from end of January to present.
- C. Region 1 Check Register – checks that have been written since last RGB meeting.
- D. Bank Balances / Balance Sheet from period ending January 31, 2020.

\*Post left meeting at 11:47 am.

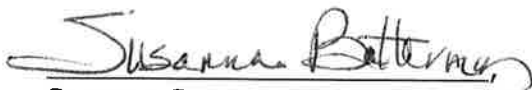
15. Questions, Comments by Non-Members

16. Adjourn at 11:58 am.

**Respectfully submitted by,**

Irene Guerrero, Region 1 Administrative Assistant

Signed by:

A handwritten signature in cursive script that reads "Susanna Batterman". The signature is written in black ink and is positioned above the printed name.

Susanna Batterman, Morrill County Commissioner