

REGION I GOVERNING BOARD
September 9, 2021
Region 1 Behavioral Health Authority, Scottsbluff, Nebraska
MINUTES

Roll was called with the following Board members:

1. Call to Order
Batterman called the meeting to order at 11:30 a.m.
2. Pledge of Allegiance
3. Introduction
N/A
4. Roll Call
Susanna Batterman: Present
Bruce Messersmith: Present
Steve Burke: Present (Arrived at 11:37 a.m.)
Vic Rivera: Present
Robert Post: Present
Carl Stander: Present
Terry Krauter: Present (Arrived at 11:39 a.m.)
William Klingman: Present (Arrived at 11:37 a.m.)
Charlie Knapper: Present
Darrell Johnson: Absent
Hal Downer: Absent

Also in attendance were: Holly Brandt, Regional Administrator; Jennifer Kriha, Fiscal Director; Michelle Fries, Office Manager and Disaster Coordinator; and Irene Guerrero, Region 1 Administrative Assistant

5. Approve Agenda
Holly Brandt added an agenda item between #9 and #10, Hardship withdrawal from 457B plan. Motion of approval to approve agenda with added agenda item made by Bruce Messersmith with a second by Bob Post. Motion carried.
Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent
6. Approve June 17, 2021 Minutes
Motion made by Bruce Messersmith to approve June meeting minutes with a second by Vic Rivera. Motion carried.
Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

7. Nebraska Strong Update:

Presented by Michelle Fries, this service will end in December, 2021. The CCP team has attended several events around the communities. Pictures and data were shown and discussed. Recovery Month is in September and the CCP team will distribute Purple pinwheels around the panhandle.

8. COOP Plan:

Presented by Michelle Fries, the COOP plan is updated annually by the RQIT team, which consists of the Region 1 coordinators. Added to the plan was Pandemic Planning. A video was shown to the board members.

Motion made by Bill Klingman to approve the COOP plan with a second by Bruce Messersmith. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

9. RGB Policy #1006 Grievances:

Presented by Michelle Fries, updated Policy #1006 Grievances.

Motion made by Bruce Messersmith to approve updates on the Policy #1006 with a second by Bill Klingman. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

10. Hardship withdrawal from 457B plan:

Presented by Sue Wengler, HR coordinator. The 457B is the retirement plan at the Region 1. A staff member has requested a hardship withdrawal from the Plan and does meet the criteria. Sue is needing an approval from the board. Motion made by Bill Klingman to approve hardship withdrawal from 457B plan with a second by Bob Post. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

11. Block Grant Contract:

Presented by Holly Brandt, to ratify as Susanna Batterman, chairperson did sign the contract in July 2021. Motion made by Bruce Messersmith to accept ratification of Batterman's signature with a second by Bill Klingman. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

12. Director's Report:

Holly Brandt presented her director's report to the board. She talked about getting the contracts out to the providers. Continues to work on the new 988 hotline for suicide call in. Holly continues to work on the next phase of the Stepping Up Grant to get a position paid for in the Scotts Bluff County jail.

13. Financial Reports

13A. DBH FY21 Audit:

Jennifer Kriha presented the FY21 DBH audit. Region 1 had to pay back \$1,432.50 that was paid back in May 2021. DBH made two recommendations.

13B. End of Fiscal Year Shift:

Presented by Jennifer Kriha, needing approval for the shift back in June 2021, which needs to be ratified. Motion made by Terry Krauter with a second by Bill Klingman. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

13C. Final Match Certification:

Presented by Jennifer Kriha, needing approval of the final match certification that included an increase of 2%. Motion made by Bruce Messersmith with a second by Bill Klingman. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

13D. Bank Resolution:

Presented by Jennifer Kriha, needing approval to remove and add a Region staff for signature purpose. Thad Leetch was added. Motion made by Bruce Messersmith to approve bank resolution with a second by Bill Klingman. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

**The Regional Governing board approved the financial statements for June 2021 – August 2021.

(Items 12E-912G) in one motion.

13E. Region 1 Income Statement

13F. Region 1 Accounts Payable Open Invoice

13G. Region 1 Check Register

Jennifer Kriha discussed and presented the financials to the board through the end of August 2021. They will make a motion to approve in one motion as done in previous months.

Motion made by Bruce Messersmith to approve the financial reports, agenda items 12E-12G, with a second by Bill Klingman. Motion carried.

Susanna Batterman: Yes, Vic Rivera: Yes, Bruce Messersmith: Yes, Steve Burke: Yes, Bob Post: Yes, Carl Stander: Yes, Terry Krauter: Yes, Bill Klingman: Yes, Charlie Knapper: Yes, Darrell Johnson: Absent, Hal Downer: Absent

13F. Bank Balances and Balance Sheet


Jennifer Kriha presented the June-August 2021 bank balances and balance sheet to the board as informational only.

14. Questions, Comments by Non-Members

15. Adjourn


Chairperson Batterman adjourned the meeting at 12:27 p.m.

Respectfully submitted by.


Irene Guerrero, Administrative Assistant

10-14-2021
Date

Signed by:


Bruce Messersmith,
Sheridan County Commissioner

10-14-2021
Date